



MATERIAL HANDLER/INVENTORY CONTROLLER

Cleveland, OH

RESPONSIBILITIES:

- Learn all facets of the department and be trained to perform the duties of other employees in the Logistics and Materials department
- Cut material to proper lengths needed
- Pick material to work orders electronically
- Deliver raw materials to the CNC machines in a timely and proactive fashion
- Return excess material to inventory promptly and accurately
- Display experience and expertise in inventory management and reconciliation
- Organize raw material staging carts in the production area
- Enter all transactions into the inventory system accurately
- Organize and clean the inventory areas
- Perform all other duties as directed

REQUIREMENTS:

- High School Diploma + three (3) years of work experience preferred
- Team player
- Strong work ethic, with desire to learn new tasks
- Fast paced and able to multi-task
- Accurate data entry skills and ability to read, write, and communicate effectively
- Proactive approach to daily responsibilities

PHYSICAL REQUIREMENTS:

Sit [25%], Stand [75%], Lift [50+ lbs], Walk, Bend, Stoop, Reach, Push & Pull, as well as Finger/Hand dexterity.

Qualified candidates, please forward your resume to Human Resources at HR@TribotechComposites.com.

Tribotech Composites, Inc. is an EOE and offers a drug-free work environment.