



## 2<sup>nd</sup> SHIFT PRODUCTION SUPPORT

Garfield Hts., OH

### COMPANY DESCRIPTION:

System Seals is a recognized leader in hydraulic seal technology - specializing in the design and manufacture of complete sealing system solutions. We deliver highly customized seals to meet the needs of every client in a wide range of industrial markets, including: steel mills, hydraulic presses, injection molding, mining and more.

### RESPONSIBILITIES:

- Shipping/Receiving: Shipping software proficiency, bagging/labeling, boxing and processing shipments
- Delivery to Postal Service, as necessary (Company vehicle available)
- Inventory management : Picking/returning all materials, Transferring finished parts into stock, keeping inventory accurate through cycle counts
- Quality Assurance – ensuring dimension accuracy and quality of product meets SSI's requirements
- Secondary Ops – pinning, splitting, notching seals, etc.
- Order Management: Assembling kits/multi-component parts, delivering work orders to machines

### REQUIREMENTS:

- High School Diploma & 3-5 years manufacturing industry experience
- Must be proficient in data entry, Microsoft Excel and Microsoft Outlook
- Basic math and measuring skills (i.e. tape measure, calipers, etc.), a must
- Previous logistics, quality and/or machining experience preferred
- Attention to detail and ability to meet daily deadlines, necessary
- Team player with a "can do" attitude required

### PHYSICAL REQUIREMENTS:

Sit [80%], Stand [20%], Lift [up to 50lbs], Walk, Bend, Stoop, Reach, Push, & Pull, as well as Finger/Hand dexterity.

### WHY CHOOSE SYSTEM SEALS?

- Strong ethics and values
- Excellent co-workers and team oriented working environment
- Opportunity to work for a growing, global company
- Ability to learn and grow professionally
- Competitive compensation and benefits packages

System Seals, Inc. is an Equal Opportunity Employer and offers a Drug-Free Work Environment  
Qualified candidates: please forward your resume to BenjaminFox@systemseals.com